



CERTIFIED DISTRESSED  
PROPERTY EXPERT®

# Listing Appointment Checklist

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Date

Owner

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Address

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Prepared by

- E=MC2 Seller Assessment (Form B)
- Complete Seller Interview Questions (FORM O)
- Affidavit of Arm's Length Transaction
- Complete all forms to take with you (SEE PRE-LISTING CHECKLIST 1)
- Complete forms to leave behind
  - Homeowner Document Checklist (FORM E)
  - Homeowner Property Checklist (FORM G)
- Record Lockbox Serial Number / Combo
- Take 16+ still photos, Marketing (FORM J)
- Take 16+ still photos Damage and Repair (FORM J)
- Take at least 3 virtual tour areas
- Leave Business Cards

## IF HUD HOME:

- Application to Participate (HUD 90036)
- Homeownership Counseling Form (HUD 90038)